



KRI Translation and Foreign Publications Project Guidelines

We created these guidelines as an example of the steps you must follow if you want to translate and publish a KRI book in other language/country. Please make sure to contact us before starting any translation – KRI material are copyrighted and protected by International Law.

1. Before starting your translation project, please contact us at translations@kriteachins.org to see if the material you want to translate already exists in your language, or if there is a translation on the way. Then we will send you a Project Proposal to be filled and submitted for KRI approval. In the Project Proposal, partner and or/translator(s) must provide information about translation experience and language skills. KRI team will analyze the proposal and tell it is good to go or if there are some changes to be made in the project.
2. Next step is to make a Translation Agreement that must be signed digitally by both parties.
3. After translation is done and revised by a qualified KRI Certified Teacher, we will proceed to the Foreign Publisher Agreement (FPA), which also requires KRI approval and signature by both parties.
 - a. When available, KRI to provide design/layout files upon completion of the Foreign Publisher Agreement. Partner or Publishing House can use the matrix files of original books to create the translation layout.
 - b. Upon completion of design and layout of the translated work, partner will provide copies of the digital files (design and pdf) of the work to KRI for final review, approval and archiving.
4. Upon final approval of the work, KRI provides permission to begin publication.

Keep in mind: these are general principles and we are open to analyze proposals in a case by case basis. If you have any doubt or if you need support or advice of best practices regarding book publishing, just send us a message and we will be happy to assist you.

For more information or to request document forms, please contact us at:
translations@kriteachings.org.

HariShabad Kaur Khalsa
SatBhagat Singh Khalsa